



IAESTE UNITED ARAB EMIRATES

WORK OFFER

Ref. No. AE-2023-04-SAA

Employer Information

Employer: Sharjah Academy for Astronomy, Space Sciences and Technology (SAASST)
University of Sharjah
Sharjah
United Arab Emirates

Website: www.scass.ae/

Location of placement: Sharjah
Nearest airport:
Working hours per week: 40.0
Working hours per day: 8.0

Number of employees: 30

Business or products: Space Sciences Laboratories

Student Required

General Discipline: COMPUTER AND INFORMATION SCIENCES
Field of Study: Artificial Intelligence.

Completed years of study: 3
Student status requirements: Required during nomination
Language required: English Excellent (C1, C2)

Required Qualifications and Skills:

Other requirements:

Undergraduate/Masters

Work Offered

- Student will assist our research assistants in different laboratories
- Possess sufficient knowledge in the discipline and of research methods and techniques to work within established research programs.
- Computational skills for acquisition and analysis of scientific data is required

Number of weeks offered: 4 - 8

Within the months: 04-SEP-2023 - 28-DEC-2023

Or within: -

Company closed within: -

Latest possible start date: 02-OCT-2023

Working environment: Research and development

Gross pay: 3200 AED / Month

Deduction to be expected: 0

Payment method / time of first / payment:

Accommodation

Canteen at work: No

Expected type of accommodation: Male Dorms/Female Apts

Accommodation will be arranged by: IAESTE UAE

Estimated cost of lodging: 900 AED / Month

Estimated cost of living incl. lodging: 3000 AED / Month

Additional Information

The official weekends in the University of Sharjah are Fridays, Saturdays, and Sundays.
Only 2 intakes of start date: 4-Sep-23 or 2-Oct-23
Kindly read the attached Brief Information for Incoming Intern Guide 2023.

Nomination Information

Deadline for nomination: 15-MAR-2023

Date: 12-FEB-2023

On behalf of receiving country:

IAESTE United Arab Emirates

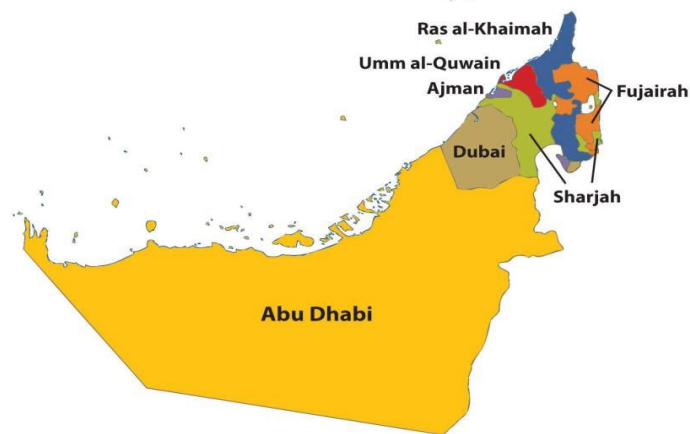


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IAESTE UAE would like to receive your nomination documents through the **Exchange Platform (EP)** in the following order in one PDF file:

1. UAE Offer
2. Nomination Form (Typed Not Handwritten)
3. Cover Letter to the Employer
4. Resume / Curriculum Vitae
5. Official Transcripts
6. Recommendation Letters (Optional)
7. Certificate of Enrollment
8. English Language Certificate
9. Passport Copy
10. Passport Photo (white background - 43mm,w x 55 mm,h)
11. Portfolio (link or separate file) - Architecture students only

Please save the PDF file as follows **Offer Number – Student Name – Country**, and upload it to the EP.



✉ iaeste@sharjah.ac.ae

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Visa

Students coming to UAE for paid work, internship or any research purposes should not enter the country on a Tourist Visa.

Regardless of your nationalities, IAESTE UAE will apply for an e-Visa (entry permit) on the intern's behalf. We recommend that you do not buy your airplane tickets until you have received your e-Visa; as we cannot guarantee that your visa will be granted. IAESTE UAE will not be held liable for any costs incurred due to visa delay or rejection.

Step 1: Security Approval

When Once you have been accepted, IAESTE UAE will initiate contact to request the documents required for security clearance. A security clearance approval is required prior to applying any visa, and the validity is for only 6 months. Hence, the approval process will be done in due-time.

What Accepted interns are required to submit the below documents **separately**:

- 1- Security Clearance Form (will be shared at a later stage)
- 2- A clear and valid copy of your passport (pdf)
- 3- A passport size photo with white background (43mm,w x 55 mm,h)-jpeg

How You are required to email iaeste@sharjah.ac.ae with the subject email as Offer Number – Intern Name - IAESTE Sending Country.

Step 2: e-Visa

When Once we receive the security approval, IAESTE UAE will inform you of the approval. The e-Visa is valid only for 60 days prior to the date of your departure. Hence, we will start the process accordingly. Therefore, you are not allowed to change your date of arrival. Once the process starts, the intern is liable for the charges incurred.

What E-visa is mandatory for all interns coming to the UAE, however, this visa can be used for those internship durations that are less than 60 days. Note; if there is overstay, the intern shall be liable for the charges. You will need to print your e- Visa to get it stamped at the airport.

Payment For internship less than 60 days the charges are AED 500.00. Interns are required to make the payment upfront before arrival.

	Visa fees breakdown	AED	Total Estimate
Less than 60 days	Entry Permit	350	AED 500
	Visa cancellation	150	*

Restrictions Interns holding the e-Visa cannot leave the country or re-enter later. Therefore, you should be aware of such situations. IAESTE UAE is not liable for any cases that arises.

Step 3: Student Residency (applicable for internship duration of more than 60 days)

When Upon arrival, with the stamped e-Visa document, we will apply for student residency visa. Interns are required to undergo the medical checkup and provide other documents.

What This visa is for internship duration that are more than 60 days.

Payment For internship more than 60 days the charges are AED 1305. Interns are required to make the payment upfront before arrival.

	Visa fees breakdown	AED	Total Estimate
More than 60 days	Entry Permit	350	AED 1305
	Emirates ID – Losing this ID will incur a fine	170	
	Residence visa	350	*
	Medical checkup – to paid at Medical Center	285	
	Visa cancellation	150	

Restrictions Any intern wishing to exit the country and re-enter back will need to obtain approval at least 3 weeks before. In case of any unforeseen circumstances, IAESTE UAE is not liable for any issues that might arise whilst abroad.

Cancellation of Visa

For any form of visa, it is necessary to cancel it before leaving UAE. It is the responsibility of the intern to inform us your departure date to cancel the visa. You are required to submit your flight itinerary for this purpose at least 3 weeks before you leave the country.

Accommodation

IAESTE UAE will arrange accommodation for all incoming interns either in the shared female apartment or the Male Dorms. Information of the accommodation will be shared at a later stage.

Payment of the accommodation will be charged at AED 30.00/per day from day of check in and till check out.

Note that interns with e-Visa i.e. internship duration less than 60 days are applicable for a 5% VAT on the accommodation.

Payment

Interns are required to pay upfront the **visa and accommodation before arrival** to IAESTE UAE using an online payment gateway.

*It should be noted that the figures above may vary from time-to-time. These are estimates and IAESTE UAE is not responsible for the decision taken by the authorities or management regarding changes to the fees.

NOTE: The payment for visa and accommodation shall be done before arrival i.e. once the e-Visa is issued in UAE current (Dirhams)

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Insurance

As of 2022, the Ministry of Foreign Affairs and International Cooperation of UAE has made it compulsory for all residents including student residency visa holders to hold UAE based insurance. The minimum coverage of the insurance shall be of 1 year according to the issuance of student residency validity.

For those interns, who will be exceeding the 60 days in the UAE, as mentioned, interns shall undergo student residency by undertaking a medical checkup in the UAE and fingerprint ID upon arrival. IAESTE UAE along with the Passport Unit of University of Sharjah shall guide the interns in this regards. The process of the student residency shall begin 10 working days after your arrival. A residency file shall be opened by the Passport Unit within those days, in which, once the intern receives the residency file, they will need to start the process of obtaining the insurance policy in the UAE. Interns are required to contact the insurance company in the UAE on their own – choose the preferred package. From the student residency perspective, a 1 year of minimum premium is sufficient. However, if intern would prefer to obtain a higher premium, the decision lies upon them. Interns are required to provide their policy document via IAESTE UAE to the Passport Unit to start the process of medical check-up and fingerprint ID.

Note: All payments to the insurance company shall be beared by the intern directly.

Since one of the pre-requisite of the IAESTE Exchange Platform is that the intern needs to submit their acceptance documents well in advance i.e. before arrival, the insurance details is a must. The insurance in this case, shall be of 1 month (minimum), travel insurance ensuring enough time for the intern to possess a UAE based insurance company (converting the e-Visa into reseidency). Without this travel insurance valid for 1 month, you will not be allowed to travel. This is mandatory and the travel insurance copy shall be forwarded to IAESTE UAE upon registration.

